

Report for:	BUCKINGHAMSHIRE SHADOW EXECUTIVE
Meeting Date:	8 October 2019

Title of Report:	Implementation Plan Update
Responsible Officer or Relevant Member:	Rachael Shimmin, Interim Head of Paid Service, Chief Executive Buckinghamshire Council, Chief Executive Buckinghamshire County Council
Officer Contact:	Roger Goodes, Programme Manager
Recommendations:	The Shadow Executive are asked to note the update to the Implementation Plan.
Corporate Implications:	No Corporate Implications from this report – although any issues that arise from implementation plan will be managed as work progresses.

1. Background

1.1 The Shadow Executive agreed the Implementation Plan at their meeting on 9th July 2019.

1.2 The Plan has now been updated with the Shadow Executive Portfolio Holders that have recently been appointed and the list of critical ‘must have’ deliverables which have been identified by the programme.

1.3 The updated Plan is attached at Appendix 1.

2. Shadow Executive Portfolio’s

2.1 As the transition programme gains momentum, there is a growing need to move to a more formalised and consistent arrangement for involving Shadow Executive Members in developing and owning detailed elements of the programme. At the Shadow Executive meeting on 10th September 2019 the Leader confirmed the appointment of Shadow Executive Portfolio Holders for the following portfolio’s:

- Childrens
- Education
- Adult Social Care
- Health & Culture
- Resources
- Communities



- Transport
- Planning
- Environment

2.2 It is proposed that the role includes:

- Overseeing those elements of the implementation plan that impact upon the shadow portfolio's services
- Signing off relevant reports produced by officers for consideration by the informal and formal Shadow Executive
- Presenting those reports in meetings of the Shadow Executive (with officer support as appropriate)
- Being the lead member / sponsor for items within the scrutiny process that originate from the shadow portfolio.
- Leading member engagement events in relation to the shadow portfolio's areas of business,

2.3 A substantial part of the role will be in relation to the budget process. Shadow Portfolio Holders would be responsible for working with senior officers to:

- Develop and propose the overall strategy, budget and policy arrangements within their shadow portfolio areas for Buckinghamshire Council.
- Agree a schedule of proposed changes to the existing amalgamated Medium Term Financial Plans including the incorporation of planned unitary savings.
- Ensure that proposals made by their Shadow Portfolio are aligned to the emerging corporate strategy, will stand up to robust challenge, and have fully considered all financial and non-financial implications (including Equalities).
- Ensure that there is proper opportunity for the scrutiny of the budget for the Portfolio including appearing before Overview and Scrutiny Committee to answer questions on the draft budget proposals (and Equality Impact Assessments).
- Deliver political ownership of the proposed budget and the changes included within it, and ensuring that officers are held to account for developing robust plans to deliver the required level of service / activity within the budget proposed.

2.4 In each case, a Deputy Portfolio Holder has been appointed to would work alongside the Shadow Portfolio Holder, with the two working flexibly and covering for each other as needed.

2.5 It is important to recognise that the remit of these Shadow Portfolio roles only applies to the transition programme; existing cabinet members in each council retain their current responsibilities for business as usual activity, and where appropriate statutory responsibilities, until Vesting Day. There will however need to be close liaison between them.

2.6 Details of the appointments are listed below:



Shadow Portfolio	Scope	Shadow Portfolio Holder	Deputy Portfolio Holder
Leader	<ul style="list-style-type: none"> • Economic Development • Strategic infrastructure • Localism • Policy, Comms & Dem Services 	Martin Tett	Steve Bowles
Deputy Leader & Resources	<ul style="list-style-type: none"> • Customer & Digital • IT • Finance, including Revs & Bens • HR • Property & Assets 	Katrina Wood	John Chilver
Health & Culture	<ul style="list-style-type: none"> • Culture • Sport & Leisure • Health Partnerships • Public Health 	Gareth Williams	Patrick Hogan
Adult Social Care	<ul style="list-style-type: none"> • Safeguarding Older People • Mental Health • Physical Disability • Learning Disability 	Angela Macpherson	David Martin
Children	<ul style="list-style-type: none"> • Safeguarding • Fostering & Adoption • Children with Disabilities • Children in Need • Early Help • Youth Provision 	Warren Whyte	Liz Walsh
Education	<ul style="list-style-type: none"> • Education Improvement • Adult Learning & Skills • SEND • Early Years 	Anita Cranmer	Tony Green
Communities	<ul style="list-style-type: none"> • Housing & Regulatory services • Homelessness • Trading Standards • Licencing • Registrars & Coroners • Voluntary & Community Sector 	Isobel Darby	Dev Dhillon
Transport	<ul style="list-style-type: none"> • Highways • Integrated Transport • Parking • Strategic Flood Management • Rights of Way 	Mark Shaw	Steve Broadbent
Planning	<ul style="list-style-type: none"> • Strategic Planning • Development Management • Affordable Housing 	Nick Naylor	Clive Harriss

Shadow Portfolio	Scope	Shadow Portfolio Holder	Deputy Portfolio Holder
	delivery <ul style="list-style-type: none"> • Town Centre Regeneration 		
Environment	<ul style="list-style-type: none"> • Environmental policy & Climate Change • Energy & Resources • NEP • Waste 	Bill Chapple	Fred Wilson

3. 'Must Have' Deliverables

- 3.1 Following detailed work undertaken through the unitary programme workstreams a number of 'must have' deliverables have been identified in order to create the new Council for 1st April 2020.
- 3.2 The rationale as to why these are required varies and includes legal, reputational and business reasons. These have been challenged through the Programme Boards and Chief Executives Group and will remain under regular review.
- 3.3 In total 128 'must have' deliverables have been identified. Each has a number of critical milestones and detailed plans which underpin their delivery. Progress of the delivery of these will be monitored through the Programme Boards and Chief Executives Group with regular updates provided to the Shadow Executive.

